

Dear Parent/Guardian:

Children need healthy meals to learn. _____ School offers healthy meals every school day. Breakfast costs _____; lunch costs _____. Your child(ren) may qualify for free meals or for reduced price meals. Reduced price is _____ for breakfast and _____ for lunch.

To apply for free or reduced price meals, use the Free and Reduced Price School Meals Application, which is enclosed. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to:** _____

Here are answers to questions you may have about applying:

1. **Who can get free or reduced price meals?** Children in households getting Food Stamps or TANF and most foster children can get free meals regardless of your income. Also, if your household income is within the limits on the Federal Income Chart, your children can get free or reduced price meals.
2. **Will the information I give be checked?** Yes, we may ask you to send written proof of the information you give.
3. **What if I stop getting Food Stamps or TANF?** If your children qualify because you listed a Food stamp or TANF case number, you must tell the school when you no longer get Food Stamps or TANF.
4. **What if my household size or income changes?** If your children qualify for free or reduced price meals based on your income, you must tell us if your household size goes down or if your income goes up by more than \$50 per month (\$600 per year). Call us at _____. You do not have to fill out another application.
5. **If I don't qualify now, may I apply again later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Stamps or TANF. If you lose your job, your child(ren) may be able to get free or reduced price meals during the time you are unemployed.
6. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: _____

If you have other questions or need help, call _____.

Si necesita ayuda, por favor llame al telefono: _____.

Si vous voudriez d'aide, contactez nous au numero: _____.

FEDERAL INCOME CHART

Effective from July 1, 2004 to June 30, 2005

Household Size	Annual	Monthly	Weekly
1	17,224	1,436	332
2	23,107	1,926	445
3	28,990	2,416	558
4	34,873	2,907	671
5	40,756	3,397	784
6	46,639	3,887	897
7	52,522	4,377	1,011
8	58,405	4,868	1,124
Each additional person	+5,883	+491	+114

Your child may qualify for free or reduced price meals if your household income falls within the limits on this chart.

Privacy Act Statement: This explains how we will use the information you give us. The National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your children for free or reduced price meals. The Social Security Number of the adult household member who signs the application is required unless you list Food stamp or TANF case numbers for all children you are applying for, OR if you are applying for a foster child. You must check the "I do not have a Social Security Number" box if the adult household member signing the application does not have a Social Security Number. We WILL use your information to see if your children are eligible for free or reduced price meals, to run the program, and to enforce the rules of the program. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into misuse of program rules.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U. S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC, 20250-9410 or call 202-720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

Sincerely,